

BY-LAW NO. 79

Adopted September 29, 2008

Effective October 7, 2008

This By-Law defines how Council and Committee of the Whole (COW) meetings work. Specifically,

-) The Election of Warden and Deputy Warden
-) When and where Council/COW meets
-) Rules of conduct at a meeting for both Councillors and spectators
-) Public involvement
-) Absence at meetings, including how many Councillors are needed to hold a meeting
-) What order the meeting should follow (agenda) and what constitutes the official record (minutes)
-) How and when voting happens
-) Duties of the Chairperson (usually the Warden)
-) Making and debating motions, amendments to motion, and reconsiderations of motions
-) Who can present petitions and when they should be filed
-) Who can give presentations to Council/COW and when notice should be submitted.

This By-law is extensive and very specific in certain actions and requirements of Councillors, the public and others involved in Council/COW meetings.

Summarizing the original By-Law would be ineffective; therefore, we encourage reading the By-Law itself for further explanation of the points above.

This summary is meant to simplify the related By-Law and in NO WAY replaces the actual By-Law. In the event that the By-Law is contravened, all terms listed in the By-Law will take precedence over this Summary.